RSVP of Durham County

HOURS AND MILEAGE LOG

Sponsored by Durham Technical Community College and the Corporation for National and Community Service

1637 Lawson St. Durham, NC 27703 voice: 919-536-7247 fax: 919-536-7283 email: rsvp@durhamtech.edu

Volunteer Name (Print) _____Last 4 digits SS#_____ Month _____, 20____

Mailing Address _____ City/Zip _____

Station Name _____ Auto Insurance Information on File? ☐ Yes ☐ No

Date	Volunteer Assignment	# of Hours	Start Odometer	End Odometer	Auto miles
TOTALS					

For Office Use Only: Account Code:_____ Amount:_____

Account Code:_____ Amount:_____

Total:_____

IMPORTANT! Please obtain your volunteer station supervisor's original signature before submitting.

VOLUNTEER: By signing below, I certify that this statement and the amount claimed are true, correct and complete to the best of my knowledge. I certify that I possessed a valid driver's license and that liability insurance in the minimum amount required by law was in force at the time of this travel.

STATION SUPERVISOR: By signing below, I certify that to the best of my knowledge this claim is correct and true.

_____ _____

RSVP Volunteer Signature **Date**

_____ _____

Station Supervisor Signature **Date**

_____ _____

RSVP Staff Signature **Date**